

DATA COLLECTION AND HBCU-UP PROJECT REPORTS

I. PROJECT PARTICIPATION

- WHAT PEOPLE HAVE WORKED ON THE PROJECT?
- WHAT OTHER ORGANIZATIONS HAVE BEEN INVOLVED AS PARTNERS?
- ARE THERE OTHER COLLABORATIONS OR CONTACTS?

PEOPLE

- CO-PI(S)
- PROJECT DIRECTOR (PD)
- CO-PD(S)
- FACULTY
- ADVISORY BOARD MEMBERS
- PROJECT STEERING COMMITTEE
MEMBERS
- STUDENT EMPLOYEES
- IDENTIFICATION OF PERSONS WORKING
AT LEAST 160 HOURS

PARTNERS

- ORGANIZATIONS AND THEIR CONTRIBUTIONS
- PURPOSE AND OUTCOMES OF PARTNERSHIPS
- FEDERAL OR STATE AGENCY PROGRAMS

INTERNAL COLLABORATIONS

- PURPOSE AND OUTCOMES
- OTHER DEPARTMENTS
- OTHER NSF PROGRAMS
- NON-NSF PROGRAMS

II. ACTIVITIES AND FINDINGS

- MAJOR RESEARCH AND EDUCATION ACTIVITIES
- MAJOR FINDINGS RESULTING FROM ACTIVITIES
- OPPORTUNITIES FOR TRAINING AND DEVELOPMENT
- OUTREACH ACTIVITIES

ACTIVITIES AND FINDINGS FIRST YEAR REPORTS

- ACTIVITIES IMPLEMENTED
- NUMBER OF STUDENTS AND
FACULTY INVOLVED
- CHALLENGES OR BARRIERS

ACTIVITIES AND FINDINGS PLANNING GRANTS

- DESCRIPTION OF PLANNING
ACTIVITIES IMPLEMENTED
- NUMBER OF STUDENTS, FACULTY,
AND ADMINISTRATORS
INVOLVED
- CHALLENGES, BARRIERS, AND
RESOLUTIONS

ACTIVITIES AND FINDINGS ANNUAL AND FINAL REPORTS

- ACTIVITIES IMPLEMENTED,
CHALLENGES, AND BARRIERS
 - NEW OR PLANNED STEM MAJORS
AS A RESULT OF HBCU-UP
 - COURSE DEVELOPMENT
 - STUDENT ACTIVITIES SUPPORTED
THROUGH HBCU-UP

ACTIVITIES AND FINDINGS ANNUAL AND FINAL REPORTS CONTINUED

- OUTREACH ACTIVITIES
- RECRUITMENT AND RETENTION
POLICIES AND PRACTICES
- ACTIVITIES OF THE ADVISORY
AND/OR STEERING COMMITTEE

MAJOR FINDINGS FIRST YEAR REPORTS

- START UP ISSUES, IF ANY
- IMPLEMENTATION BARRIERS
- IMPACTS ON THE PROJECT'S SCHEDULE AND/OR BUDGET

MAJOR FINDINGS PLANNING GRANTS

- RESULTS OF THE PLANNING
PROCESS
- INSTITUTION'S STEM ISSUES AND
PROBLEMS TO BE ADDRESSED
- STRATEGIES FOR ADDRESSING
ISSUES

MAJOR FINDINGS ANNUAL AND FINAL REPORTS

- “NUGGETS”- PROJECT’S
OUTSTANDING ACCOMPLISHMENTS
- SHORT SUCCESS STORIES
- LEVERAGING OF HBCU-UP
- PROJECT EVALUATION

OPPORTUNITIES FOR TRAINING AND DEVELOPMENT, FIRST YEAR

- IMPLEMENTED OR PLANNED
TRAINING AND DEVELOPMENT
ACTIVITIES
- ANTICIPATED NUMBER OF
PARTICIPANTS

OPPORTUNITIES FOR TRAINING AND DEVELOPMENT, ANNUAL AND FINAL REPORTS

- SUPPORTED TRAINING AND
DEVELOPMENT ACTIVITIES
REPORTED BY SEIS
- BARRIERS
- REMEDIES

OUTREACH ACTIVITIES

- IMPLEMENTED AND PLANNED
ACTIVITIES
- BARRIERS TO IMPLEMENTATION
- REMEDIES

III. PUBLICATIONS AND PRODUCTS

- PUBLICATIONS AND PRODUCTS AS A RESULT OF THE PROJECT
 - JOURNAL PUBLICATIONS
 - BOOKS
 - EDUCATIONAL MATERIALS
 - INSTRUCTIONAL/RESEARCH TOOLS
 - CONFERENCE PRESENTATIONS

IV. CONTRIBUTIONS

- SHARING PROJECT-RELATED PUBLICATIONS AND PRODUCTS WITH OTHER INSTITUTIONS
- MODELS OR EXEMPLARS FOR OTHER STEM PROGRAMS
- CONTRIBUTIONS TO HUMAN RESOURCE DEVELOPMENT
- CONTRIBUTIONS TO RESOURCES FOR RESEARCH AND EDUCATION
- CONTRIBUTIONS BEYOND S&E

V. SPECIAL REQUIREMENTS FIRST YEAR AND ANNUAL REPORTS

- PRIOR APPROVAL FOR CHANGE
 - OBJECTIVES AND SCOPE
 - UNOBLIGATED ANNUAL BUDGET
 - USE OF ANIMALS, HUMAN
SUBJECTS, AND BIOHAZARDS